



TOWN OF TRUCKEE
COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING AND SAFETY DIVISION

Tent Permits

PURPOSE: To define permitting and inspection requirements

BACKGROUND:

Section 3103 of the California Building Code regulates temporary structures. It states, “tents and other membrane structures erected for a period of less than 180 day shall comply with the California Fire Code. Those erected for a longer period of time shall comply with applicable sections of this code.”

Section 3103.1.1 Permit required, states, “temporary structures that cover an area in excess of 120 square feet including connecting areas or spaces with a common means of egress or entrance which are used or intended to be used for the gathering together of 10 or more persons, shall not be erected operated or maintained for any purpose without obtaining a permit from the building official.”

Section 3103.2 requires a site plan and Section 3103.3 requires that tents are located in accordance with Table 602 based on fire resistance rating.

PROCEDURE:

The Truckee Fire Protection District permits and inspects tents and other membrane structures that will be used for a period less than 180 days.

The Building and Safety Division issues permits for tents erected for 180 days or more, that will be used for gathering of ten or more persons. Tents erected for 180 days or more that will be used by fewer than ten persons are exempt from permit.

When a permit is required, a site plan shall be submitted showing the locations of all buildings on the site and the proposed location of the tent. Tents will be located in accordance with Table 602 based on fire resistance.